



Information Network Associates, Inc.
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Research Associate Position Available

Information Network Associates, Inc. (INA) is currently seeking a professional to join our organization as a Research Associate and background investigator. INA is headquartered in Harrisburg, Pennsylvania and offers premier investigative and security services to government entities, private corporations and individuals across the globe. This is a full time opportunity.

The Research Associate will be responsible for conducting background investigations, records searches, and preparing comprehensive reports on findings. The information collected will be used to determine suitability of employment, due diligence, or other investigative purposes on behalf of INA. The ability to produce clear, accurate, and concise written reports is a must. Demonstrated experience with Microsoft Excel is preferred.

The ideal candidate will be required to possess an Associate's Degree or at least two years equivalent related experience.

Other Required Qualifications:

- Possess strong work ethic and integrity
- Possess excellent problem solving and critical thinking skills
- Excellent time management skills
- Exceptional written and oral communication skills
- Work independently in a collective office environment
- Successfully pass all background checks prior to training

Interested candidates should submit a cover letter and resume along with compensation requirements to careers@ina-inc.com. This position will remain open until filled.

EOE M/F/Vet/Disability

It is the policy of INA to provide equal employment opportunities without regard to race, color, religion, sex, national origin, age, disability, marital status, veteran status, sexual orientation, genetic information or any other protected characteristics under applicable law. This policy relates to all phases of employment, including, but not limited to, recruiting, employment, placement, promotion, transfer, demotion, reduction of workforce and termination, rates of pay or other forms of compensation, selection for training, use of all facilities, and participation in all company-sponsored employee activities. Provisions in applicable laws providing for bona fide occupational qualifications, business necessity or age limitations will be adhered to by the company where appropriate.

INA will take steps to ensure that minority group individuals, females, disabled veterans, recently separated veterans, other protected veterans, Armed Forces service medal veterans, and qualified disabled persons are introduced into our workforce and considered for promotional opportunities.

ABOUT INA

INA is a privately held small business, founded in 1982 by a former FBI special agent who serves as Chairman of the Board. With more than 30 years of proven experience, INA has developed a reputation as a premiere investigative and security solutions provider. INA's past performance reflects a deep commitment to excellence and quality service.